



St Antony's Roman Catholic Primary School

OUR MISSION STATEMENT

St. Antony's School is part of the Roman Catholic community of the Holy Family, where Jesus Christ is our inspiration as we raise standards and aspirations for all of our children.

INCLUSION STATEMENT

In this school, we are educating our children to:

- **know who they are - a special and unique gift from God**
- **know why they are here - we all have a purpose and responsibility to look after God's world**
- **work hard and aim high for their future- find and use their God given talents to be what God intended them to be.**

We are a Catholic community, in a modern society, where everyone is equal. The most loving and merciful Jesus Christ is our role model, and He welcomed everyone. All children are welcome in our school, and they and their families become part of our St. Antony's family. We will love and nurture them, and do our best to help them, on their faith and learning journeys, to become what God wants them to be.

Policy Name: Wraparound Policy

Adopted by Governors: (signed on hard copy)

Date: June 2026

Review date: June 2027

St Antony's RCP School, Blackburn

Wraparound Care Policy

Policy Written By: S Saunders

Date: July 2026

Review Cycle: Annually

Introduction

The Wraparound Care provision at St Antony's RCP School is designed to provide high-quality before and after school childcare for our pupils. The provision offers a safe, nurturing and stimulating environment where children can take part in a range of engaging activities, supporting both their wellbeing and development.

The club operates during term time and is staffed by trained school personnel. All parents/carers must complete a registration form and agree to adhere to this policy before their child attends.

Aims

- To provide a safe and secure environment for children outside school hours
 - To offer a range of creative, physical and relaxing activities
 - To support working families with flexible childcare provision
 - To promote positive behaviour and respect in line with school values
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Admissions

- Places are available to children attending St Antony's RCP School only
- All places are subject to availability
- In the event of oversubscription, priority may be given to:
 - Looked after children
 - Siblings of children already attending
 - Order of application

A waiting list will be maintained where necessary.

Daily Routine

After School Session

- Children are collected by staff at the end of the school day
 - A healthy snack is provided
 - Children take part in a range of activities including crafts, games, reading and outdoor play
 - Quiet areas are available for homework or relaxation
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Behavior Expectations

All children attending Wraparound Care are expected to follow the **school's Behaviour Policy** at all times.

- Expectations for behavior remain consistent with the school day
- Children are encouraged to show respect, kindness and responsibility
- Any incidents of poor behavior will be managed in line with school procedures

For persistent misbehaviour:

- Parents/carers will be informed
 - Behavior will be monitored
 - Continued concerns may result in a review of the child's place
 - The school reserves the right to withdraw a place if behavior does not improve
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Arrival and Collection

- Children must be collected by an authorised adult
 - Parents/carers must ensure all contact details are kept up to date
 - Identification or a password system may be used where appropriate
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Late Collection

Parents/carers must collect children promptly at their booked time.

Late Charges:

- £7.50 per 15 minutes after the agreed collection time

Persistent lateness may result in a review of the child's place within the provision.

Fees and Charges

After School Care Fees:

- Until 4:00pm – £2.50
- Until 5:00pm – £5.00
- Until 6:00pm – £7.50

Fees must be paid in accordance with the school's payment procedures.

Booking and Payment System

- All bookings must be made via the **School Gateway App**
- Bookings must be completed **before 9:00am on the day required**
- Late bookings must be made through the school office and will only be accepted:
 - If spaces are available
 - If appropriate staff-to-child ratios can be maintained

Payments must be made via the **School Gateway App**. Failure to keep accounts up to date may result in withdrawal of a place.

Extra-Curricular Clubs

Additional clubs may be offered as part of the Wraparound provision.

- Cost range: **Free to £3.00 per session**
 - Details of clubs will be shared with parents/carers in advance
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Health and Safety

- All accidents will be recorded and reported to parents/carers
 - Qualified first aiders will be present at all times
 - Any medical or dietary needs must be clearly communicated to staff
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Uncollected Children

If a child is not collected:

- Parents/carers will be contacted immediately
 - Emergency contacts will be used if necessary
 - Safeguarding procedures will be followed if contact cannot be made
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Safeguarding

The school is committed to safeguarding and promoting the welfare of all children. All staff follow the school's safeguarding policies and procedures at all times.

Review of Policy

This policy will be reviewed annually or sooner if required.